

# GRANGE PARK PARISH COUNCIL

Community Centre, School Lane  
Grange Park, Northampton NN4 5FZ

Parish Council: 01604 702938  
www.grangeparkpc.org

## MINUTES OF THE FULL COUNCIL MEETING HELD ON THURSDAY 7<sup>th</sup> APRIL 2011 AT THE COMMUNITY CENTRE , GRANGE PARK

Present: Cllrs A Walker (Ch) M Smith (Vch), A Stansfield, C Fry, N Stansfield, T Jainu-Deen, L Guedes, C Nobbs,

Attending: Mrs T Sampson (Clerk)

### 11/49 Public Questions

None

### 11/50 County/District Councillors Report

Elections for the referendum, District Councillor and Parish Councillors are scheduled for 5<sup>th</sup> May 2011 and will be held at the Community Centre, Grange Park. Cllr Janiu-Deen reported that this will be the last meeting that he will be attended as a Parish/District Councillor as he will be not standing for re-election. He wished the Parish Council well for the future.

### 11/51 Apologies for Absence

Apologies were received and accepted from Cllr Proudly due to work commitments.

### 11/52 Declaration of Members Interest

Cllrs A Stansfield, N Stansfield and Cllr Walker declared an interest in all issues relating to the allotments.

### 11/53 Minutes of the meeting of 3<sup>rd</sup> March 2011

53.1 The Council approved and adopted the minutes dated the 3<sup>rd</sup> March 2011 and the Chairman signed them as a true record.

53.2 Matters arising  
None

### 11/54 Chairman's Report

54.1 The Chairman advised the meeting that after eight years he will be resigning from the post of Chair at the next meeting. He thanked all Councillors/ staff for all their help and support that had been given to him through some exciting and at times frustrating projects. The Council also took the opportunity to thank Cllr Walker for his time, commitment and effort that he has given as Chair to the Council.

54.2 The Clerk informed the Council that parish elections are due to take place on the 5<sup>th</sup> May 2011. The next meeting of the Parish Council will be the AGM which will be held on Thursday 12<sup>th</sup> May 2011

54.3 The Clerk updated the meeting on current legal land transfers within our Parish. It was agreed that we now have a new solicitor (Katie Woodhouse), from the same practice and she is chasing all outstanding issues in order to obtain closure.

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## **11/55 Clerk's Report**

- 55.1 Nothing to report
- 55.2 It was agreed to defer the approval of the standing orders until all members have had time to look at them in detail. The Clerk was asked to put it on the agenda for the next meeting .
- 55.3 The Parish Council agreed to delegate the finance working group members to sign the contract to novate all existing contracts from the Parish Council over to the new association.

## **11/56 Finance**

- 56.1 The Council approved the expenditure listed in Appendix 2.
- 56.2 The Council agreed and approved the expenditure regarding the SAGE payroll.
- 56.3 The Council agreed to defer the matter to the association in relation to their employed staff having use of a Barclaycard and petty cash.

## **11/57 Planning, Highways and Transportation**

- 57.1 The Parish Council considered the following:

No applications received for consideration

- 57.2 Planning decisions received:

No decisions/refusals received

## **11/58 Staffing**

- 58.1 The Council agreed to defer all confidential issues relating to staff to item 11/63
- 58.2 It was agreed that the caretaking staff will be TUPE across to the association as from 1<sup>st</sup> May 2011. Cllr Walker informed the Council that as he was the new Chairman for the association that he will holding a meeting with them as soon as possible to discuss the new arrangements.

## **11/59 Association (inc buildings sports and social, association and youth)**

- 59.1 Cllr Smith informed the meeting that some additional patio area is required with some pickett fencing at Foxfields Pavilion . A map showing the location was circulated and two quotes considered. The Council agreed that the quotes were very similar in cost and therefore it was agreed that Council would prefer to remain with the existing builder and the Clerk was asked to speak to Chris Smith's to obtain a reduction in cost and an installation date. The Clerk was also asked to contact SNC regarding planning permission

It was also noted that the under floor heating at Foxfields had been cross wired and needed sorting out. Cllr Smith agreed to speak directly with The Director of Budge and the Council agreed to pay £500 toward the cost.

The Council agreed to delegate Cllr Smith to also sort out the water pressure regulator at Foxfield Pavilion.

It was agreed that the Council would submit a planning variation to extend the opening times to midnight at Foxfield Pavilion ( this would be done on a temporary/trial basis for 12months only)

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The Council agreed to pay the outstanding invoice to Wood & Weir (£5.000) for the additional work at Foxfield Pavilion.

It was noted that a cheque for £600 had been received from our County Councillor Bernard Ingram towards the cost of the cricket square.

- 59.2 No outstanding matters to discuss affecting the Community Centre or Bowling Green.
- 59.3 Cllr Walker updated the Council on the current meeting held on the 24<sup>th</sup> March 2011 with the management association. The Council asked if they could have a copy of the minutes for their records. It was also noted that Cllr Smith and Cllr N Stansfield are trustees of this group and will update the council on any issues. The next meeting of the association is scheduled for 14<sup>th</sup> April 2011.

**11/60**

### **Environment (inc Allotment, Contract 4, Openspaces)**

- 60.1 The Council agreed and approved the content of the terms and conditions of a lease agreement that will be taken up with the allotments association. It was agreed that the content of the lease will be reviewed annually, with a fixed agreement for the next 5 years. It was noted that we are still awaiting information from Mick Tilley regarding the entrance/egress from Lark Lane.
- 60.2 Cllr Walker gave a verbal report on the contract 4 and the following issues were discussed:
- Grass cutting has commenced this week
  - Litter picking will take place twice a week
  - Cricket outfield has been cut per specification
  - The Parish Council have agreed to pay the cost of the additional cuts for the cricket square if deemed necessary by our landscape consultant.
  - Planting around the pavilion will be replaced due to the poor quality
  - Grass seeding needs to be completed
  - Wootton Brook Country Park will be cut 2/3 times this year
  - Parish Council agreed to weed & feed the Country Park – approx cost £1000
  - Organise evening meeting for our consultants to attend
  - To discuss future requirements for Contract 5
- 60.3 It was noted that due to manufacturing problems the youth shelter and play equipment date has now been deferred until after the Easter break.
- 60.4 Cllr Fry reported that due to issues with the number of children attending and some damage to the community centre. It has been agreed to close the Youth Club for the Easter break until the issues are resolved. The Muga will stay open. Notices will be circulated.

**11/61**

### **Communication**

- 61.1 Nothing to report
- 61.2 Cllr Fry reported on the following regarding the Royal Wedding Event to be held at Foxfields Pavilion on the 29<sup>th</sup> April 2011:
- To hire the scout marquee at a cost of £50.00
  - To arrange to purchase refreshments included cakes
  - Fancy dress theme is red, white and blue
  - All helpers to arrive on the day at 9.00am to set up
  - To arrange floats for £50.00
  - Organise the attendance of St John's Ambulance
- 61.3 Cllr Fry informed the meeting that the next edition of the newsletter will be compiled in the office and Cllrs Aluko/Fry would draft the first edition.

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- 61.4 It was agreed that Cllr A Stansfield/ Cllr L Guedes will be attending on behalf of the Council the South Northants Voluntary and Community Sector on Thursday 14<sup>th</sup> May and report back at the next meeting.

## **11/62 Correspondence**

- 62.1 All issues discussed within the meeting

## **11/63 Exclusion of Press and Public**

In view of the confidential nature of the business about to be transacted the notes of this part of the meeting will be only attached to the originals

## **11/64 Date of the Next Meeting**

- 64.1 The Next Meeting of the Council will be held on the Thursday 12<sup>th</sup> May (AGM) and this will be the held at the Community Centre.

Cllr A Walker and N Stansfield send their apologies for the above meeting due to work/holiday Commitments.

There being no further business the Chairman closed the meeting at 8.30pm

