GRANGE PARK PARISH COUNCIL
Community Centre, School Lane
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MINUTES OF THE FULL COUNCIL MEETING HELD ON THURSDAY 2nd DECEMBER 2010 AT THE COMMUNITY CENTRE, GRANGE PARK

Present: Cllrs a Walker (Ch) M Smith (Vch), a Stansfield, C Fry, M Aluko, N Stansfield, T Jainu-Deen

Attending: Mrs T Sampson (Clerk)

10/168 Public Questions

No Public Questions

10/169 County/District Councillors Report

District Councillor Jainu-Deen reported that the District Council were making a decision next week whether to cut cost by sharing senior management teams with Cherwell District Council.

It was noted that all residents had received a consultation/ invite to a public meeting in reference to the proposed wind turbine farm which is to be located near the M1 – all residents have been given the opportunity to respond. Grange Park Parish Council has not yet received any formal documentation.

10/170 Apologies for Absence

Apologies were received and accepted by County Councillor B Ingram and Cllrs Nobbs, Ellington, and Wilson. No other apologies were received. Cllr Proudley was attending another meeting for the Parish.

It was agreed that the Council should write to Cllr Ramsay enquiring if he still wishes to remain a co-opted Councillor of Grange Park as no attendance or apologies have been received for 3 months. Cllr Ramsay is also the Premises liquor licence Officer for Foxfield Pavilion and a signatory of our cheques and financial accounts.

Action: Clerk

10/171 Declaration of Members Interest

Cllr A and N Stansfield declared an interest in any issues relating to the allotments.

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10/172 Minutes of the meeting of 4th November 2010

172.1 The Council approved and adopted the minutes dated the 4th November 2010 after the following amendment was made: Cllr Jainu-Deen will be standing down at the next elections to be held in May 2011.

172.2 Matters arising
See Appendix 1

Continued.........

10/173 Chairman's Report

173.1 The Chairman informed the meeting that the adoption of the highways in still in progress although Slowly. The anticipated date has now been extended to March 2011.

173.2 The Council agreed and approved that we would accept the quote and proposal received from Wootton/East Husbury Parish Council to share maintenance services and resources and have some of the woodland areas cleared of litter within our Parish . The Clerk was asked to organise all the relevant paperwork and confirm dates. **Action: Clerk**

173.3 The Chairman reported that he had been in touch with the Woodland Trust in regards to the installation of some trees within the corridor of Wootton Brook. The Council agreed that the Chairman should look into the matter and report his findings back to full Council. **Action: Chairman**

10/174 Clerk's Report

174.1 The Clerk reported the Turley Associates would like to come and update us on progress and discuss the allocation of S106 monies regarding the proposed development by Evander properties at the Qubit Site. The date of the meeting is the 14th December at 2pm within the Parish Office. Everyone is welcome to attend. **Action: All Councillors**

174.2 The Clerk reported that the minutes of the executive Committee meeting held on Saturday 20th November had been circulated to all Councillors for information.

174.3 The Parish Council noted the 'Stand and Deliver Campaign' for the election of Councillors for 2011.

174.4 Cllr Smith reported that he had looked at several options for the gritting of our unadopted roads in severe weather conditions. The cost of gritting equipment would be £1-2000 or a snow plough £2-3000. It was agreed that due to the financial cost we would buy salt and bins and position them at different locations within the Parish. The Clerk was asked to purchase a pallet of grit at a reasonable price. **Action: Clerk**

10/175 Finance

175.1 The Council approved the expenditure listed in Appendix 2.

175.2 The Clerk tabled the report received from the external auditor regarding the accounts for 2009/10. The comments and recommendations were noted.

175.3 The Council approved all the expenditure for Contract 4 (Maintenance of all green open spaces within the Parish)

175.4 Cllr Smith reported that we are nearly at the end of the Foxfield Build project and the only items which need addressing are:

- Acoustic panelling – expenditure agreed
- Grey Water harvesting
- Pickett Fencing
- Treatment room being operated as a small kitchen
- Some electrical and plumbing issues
- External Landscaping (anticipated in Jan 11 dependant on weather conditions)

The Council agreed and approved to get these items done. **Action: Cllr Smith and Clerk**

175.5 It was agreed that there would be a finance working group on Monday 6th December to discuss the budget requirements for 2011/12 in more detail. Everyone is welcome to attend. It was noted that if it is financial viable the Parish Council would like to include clearing of the Pond within the Country Park.

175.6 The Parish Council considered the grant application received from Grange Park Brownies and decided to award them £250 to help with the running of their sessions. The Clerk was asked to write to them enclosing the cheque for the above sum. **Action: Clerk**

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10/176 Planning, Highways and Transportation

176.1 The Parish Council considered the following:

No applications received for consideration

176.2 Planning decisions received:

No decisions/refusals received

10/177 Staffing

177.1 It was agreed that due to the confidential nature of the business that all staffing issues would be discussed under item 182.1 of these minutes.

177.2 The Chairman reported that we are pleased to announce that an Assistant Clerk has been appointed on a three month probationary period. Her name is Lisa Service and she started in December 2010.

10/178 Association (inc buildings sports and social, association and youth)

178.1 Nothing to report.

178.2 Nothing to report

178.3 Cllr Smith informed the Council that a meeting had taken place at the Pavilion to discuss the creation of a management committee. It was noted that roles and responsibilities were discussed and a volunteers list of trustees has been formulated. Mr Walker took the minutes which will be circulated to all those present and to the Parish Council for information. **Action: Chairman**

The next meeting is scheduled for 20th January 2011 and the proposed date for the committee to be Formulated will be April 2011

10/179 Environment (inc Allotment, Contract 4, Openspaces)

179.1 Nothing to report

179.2 Cllr Walker informed and invited everyone to the Contract 4 meeting to be held in the Parish Office on 9th December to discuss the formulation of Contract 5 and discuss future expenditure.

179.3 It was agreed that all councillors would look at the new designs of youth shelters. It was also noted that as we are now forming a new youth club we should also consult them. It was agreed that the Clerk would e-mail the designs to Jenny Evans (youth Co-ordinator) seeking their views.

Action: Clerk

179.4 Cllr Fry informed the meeting that the Parish Council had been successful in obtaining a small grant from Northamptonshire County Council to re-open the Grange Park youth club operating from the community centre every Thursday night. We have engaged in using the services of Wootton/East Husbury youth co-ordinator and youth workers. It is envisaged that this will start operating from January 2011. A meeting will need to be organised to sign contract and also service level agreements. The Council were happy to delegate Cllr Fry and the Clerk to act on their behalf.

Action: Cllr Fry/Clerk

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10/180 Communication

180.1 It was noted that a Community Panel meeting has been organised for Tuesday 7th December 2010 and that Cllrs M Stansfield and A Walker will attend on behalf of the Parish Council. It was also noted that the Parish Council would like to ask the Police if they are able to attend one of our parish council meetings at least once a quarter. **Action: Cllrs M Stansfield, a Walker**

180.2 The Parish Council agreed that the events committee would be allowed to rent the facilities at Foxfield Country Park for New Years Eve. It was also agreed that they would apply for their own extension to the opening hours and that the Parish Council would write to local residents informing them of the event. It was agreed that they would hold a separate meeting to discuss the details.
Action: Cllrs M Stansfield/C Fry /L Ellington

180.3 It was agreed that the Parish Council would like to do something for the community to celebrate the Royal wedding on the 29th April 2011. The Parish Council delegated the task to Cllrs Fry/Ellington and M Stansfield. **Action: All Councillors**

180.4 The feedback from local residents has been very pleasing everyone enjoying the Firework event and giving thanks to the Councillors and staff who gave up their time in organising and working on the evening . Praise had also been received for the Pavilion Building regarding the amount of time, effort, commitment had gone into the end result. The firework company have agreed to give us a refund as some of the fireworks didn't light on the night. **Action: Clerk**

10/181 Administration Services Request

181.1 The following tasks were noted:

- To ask Eon to come and paint the external doors of all their substations within the Parish
- To write to Bellway homes regarding reinstatement of our land once maintenance work has been completed
- To trim a tree which is pertruding onto the highway by the bridge at Bridge Meadow Way

10/182 Correspondence

182.1 All issues discussed within the meeting

10/183 Exclusion of Press and Public

In view of the confidential nature of the business about to be transacted the notes of this part of the meeting will be only attached to the originals

10/184 Date of the Next Meeting

184.1 The Next Meeting of the Council will be held on the Thursday 6th January 2011.

There being no further business the Chairman wished everyone a Happy Christmas and closed the meeting at 9.15pm