

GRANGE PARK PARISH COUNCIL

Community Centre, School Lane
Grange Park, Northampton NN4 5FZ

Parish Council: 01604 702938

MINUTES OF THE FULL COUNCIL MEETING HELD ON THURSDAY 3rd DECEMBER 2015 AT THE COMMUNITY CENTRE, GRANGE PARK.

Present: Cllrs M Smith (Ch.), S Dawson (Vc.) D Harris, S Clifford, A Huddart, S Allen M Aluko, K Clarke, J Davies .

Attending: Mrs T Sampson (Parish Clerk).

15/178 Public Questions

- 178.1 Local residents joined the meeting from Georges Drive, Grange Park regarding the house that has requested a HMO licence (house of multiple occupation). The Parish Clerk tabled the information obtained from SNC and the licence information granted. It was noted that the residents will contact the management company to see if there is anything that they can do as it is proposed that the landlord will be submitting another licence request after Christmas. They thanked the Parish Council for their help.
- 178.2 Our PCSO was unable to attend the meeting but an email has been received for the November update. Copies will be circulated and put on our website for information

15/179 County/District Councillors Report

- 179.1 County Councillor M Clarke updated us on the following:
- All updates/communication from NCC regarding Superfast Broadband had been received and circulated .
 - All news updates from Northampton County Council can be found on <http://www.northamptonshire.gov.uk/en/news/pages/newshome.aspx>
- 179.2 District Councillors S Clifford updated the Parish Council on the following:
- *Cabinet meeting on the 7th December: Potential Creation of a housing Company for South Northamptonshire Council*
<http://modgov.southnorthants.gov.uk/ieListDocuments.aspx?CId=118&MId=2090&Ver=4>
 - *All other updates can be found on <http://www.southnorthants.gov.uk/> including opening hours over the festive season and refuse collection times.*

15/180 Apologies for Absence

- 180.1 Apologies were received and accepted from Parish Councillors N Stansfield, A Walker, S Ash and District Councillor A Sadygov.

15/181 Declaration of Members Interest

- 181.1 No Declarations of Interest were received.

15/182 Minutes of the Council Meeting on the 5th November 2015

- 182.1 The Council agreed and approved the minutes of the Parish Council meeting dated 5th November 2015 and the Chairman signed them as a true record.
- 182.2 No matters arising

Continued.....

15/183

Chairman's Report

183.1 No report received as all matters are covered on the agenda

15/184

Parish Clerk's Report

184.1 No report received as all matters are covered on the agenda.

15/185

Finance

185.1 The Parish Council approved the accounts that had been circulated to all Councillors prior to the meeting (hardcopies were available at the meeting)

185.2 It was noted that the Bowling Green Changing Room will be delivered and installed on Tuesday 15th December 2016.

185.3 It was noted that the Finance working Group discussed the proposed budget for 2016/17.

185.4 After a brief discussion it was proposed that the precept figure should increase to 5% for 2016/17 making our request to South Northants Council £137, 500. The reason for the increase is to identify the issues that need addressing within our Woodland Maintenance Plan. It was agreed to circulate the new figures and approve the precept figure at our January meeting.

185.5 It was noted that the metal gates for the top of the ramp from the Bowling Green have been ordered with an installation date in the new year.

185.6 The Parish Council agreed that other than a 10% donation (to Grange Park Scouts) from the monies collected at the gate all other funds will be paid back into the Community account for future events,

185.7 The Parish Council acknowledged receipt of the offer from Goodman's to donate £10,000 towards a Community project.

185.8 The Parish Council agreed to order superfast Broadband for both Community Sites with an installation date in January 2016. The package that was purchased was for 40mgb fibre to premises with an option to upgrade later if needed.

15/186

Planning, Highways and Transportation

186.1 The following planning applications were received and considered:

S/2015/2741/FUL

Location: 66 The Ridings, Grange Park

Proposal: Conversion of part of garage to living accommodation

Case Officer: William Anstey

Observations: No comment

S/2015/2733/ADV

Location: Clipper logistics Zone F Saxon Avenue, Grange Park

Proposal: Two signs (non-illuminated) Northern & Western elevation

Case Officer: Daniel Callis

Observations: No comment

S/2015/2734/MAF

Location: Clipper Logistics Zone F Saxon Avenue, Grange Park

Proposal: Installation of up to 3 level mezzanine within warehouse. Alterations to car park , relocation of the sprinkler tank

Case Officer: Daniel Callis

Observations: No comment

186.2 No approval/refusal planning decision notices were received.

Continued....

- 186.3 The Parish Clerk updated the Council on the meeting that she had had with the Project Manager of Winvic. Winvic construction have been appointed by Goodman Real Estate to carry out the works which are expected to last 34 weeks completion by 7th March. The following works are due to be done over the next weeks:
- Completion of cladding to units A & B
 - Erection of acoustic fence
 - Prepare tree pit for planting of new trees
 - Completion of new woodland works
 - Prepare for S278 works including 2 new bus stops on Saxon Avenue

15/187

Community Centre, Foxfield & Bowling Green

- 187.1 The Parish Clerk tabled spreadsheets showing the income and expenditure in relation to the café/bar up to weekending 22nd November 2015.
- 187.2 It was noted that CCTV coverage has been given to the Police following the graffiti incident over the Halloween period and is currently still under investigation.
- 187.3 It was noted that a quote had been received from CAT Security Systems Ltd to upgrade the CCTV at both sites. This quote will be used to obtain some funding from South Northants Council. **Action: Parish Clerk**
- 187.4 The Parish Council agreed to obtain quotes for ground level lights at Foxfield Car Park and submit any available information to the next meeting. **Action: Parish Clerk**

15/188

Administration & Staffing

- 188.1 No staffing issues to report.

15/189

Environment

- 189.1 The Parish Clerk tabled the latest Contract 5 log sheets for information.
- 189.2 It was noted that we are still awaiting a quote from Whiting's regarding the refilling of the pond once the water dries up during the summer months.
- 189.3 The Parish Council considered a request from Woodland View Primary School about erecting some arrias fencing within Spinney Wood so that the school pupils can use this space to do environmental projects. It was agreed that as this area is public open space and is still under the ownership of the developers that the Parish Council should not be able to grant permission. The Parish Clerk was asked to convey this back to the Head of Woodland View. **Action: Parish Clerk**
- 189.4 It was noted that Wootton Brook has now been cut as scheduled. The Parish Council asked the Parish Clerk to chase the contractors about the mowing of grass to create designed walkways. **Action: Parish Clerk**

15/190

Communication

- 190.1 The newsletter has been circulated to all residents within Grange Park
- 190.2 After a brief discussion, the Parish Council agreed to speak to our current Webmaster to see if we can extend the contract to update the Parishes website for 6/12 months. This will give Cllr S Clifford some additional time to investigate the Nation Build system.
- 190.3 Big Band Night will be held on the 5th December 2015. Curry and chilli will be prepared by staff and Cllr N Stansfield.
- 190.4 Cllr A Huddart asked the Council to consider drafting a business plan/mission statement to make Grange Park parishioners aware of all the good work that the Councillors do and achieve. After a brief discussion, it was agreed that Cllr A Huddart would look into ways of communicating /engaging with the Community and that he would share some ideas at the next Parish Council meeting in January. **Action: Cllr A Huddart**

15/191 Correspondence

191.1 No correspondence received.

15/192 Administration & Service Request

192.1 The Parish Clerk was asked to send a Chairman's Christmas Message wishing all residents within the Parish a very Happy Christmas and Prosperous New Year.

15/193 Date of the Next Meeting

193.1 The next Parish Council meeting will be held on the 7th January 2016 at 7.30pm in the small hall at the Community Centre.

There being no further business the Chairman wished everyone a Happy Christmas and closed the meeting at 22.30hrs .

List of Actions

Minute Ref:	Action	By Whom
187.3	To apply for Grant funding for CCTV Cameras	Parish Clerk
187.4	To obtain quotes for ground level lights at Foxfields	Parish Clerk
189.3	To convey message to Woodland View Primary School – ref: Spinney Wood	Parish Clerk
189.4	To make pathways within Wootton Country Park	Parish Clerk
190.4	Communicating/Engaging with the Community	Cllr A Huddart