

GRANGE PARK PARISH COUNCIL

Community Centre, School Lane
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MINUTES OF THE FULL COUNCIL MEETING HELD ON THURSDAY 3rd FEBRUARY 2011 AT THE FOXFIELDS PAVILION, GRANGE PARK

Present: Cllrs A Walker (Ch) M Smith (Vch), A Stansfield, C Fry, N Stansfield, T Jainu-Deen, L Guedes,

Attending: Mrs T Sampson (Clerk)

11/17 Public Questions

Cllr J Nunn, Chairman of Wootton and East Hunsbury and the Wootton Beat Police Officer joined the meeting to discuss the possibility of sharing the PCSO's within the two parishes. A brief discussion took place discussing the type of arrangement, the cost and possible focal points.

Cllr Walker (Chairman) thanked them for attending the meeting and giving a brief presentation. It was agreed that GPPC would discuss this issue further in the meeting and let Cllr J Nunn know the outcome

Cllr Nunn and the Local Beat Officer left the meeting

11/18 County/District Councillors Report

District Councillor Jainu-Deen confirmed that South Northants District Council will be sharing services with Cherwell Council. He also informed the meeting that the budget has balanced and cuts were to be made but not to front line essential services. It was agreed that he would keep us updated.

Cllr Janiu- Deen also informed the meeting that Mark Davidson has been formally adopted to be considered for the District Councillor Elections which will be held in May 2011. Mark lives in the Woodlands within Grange Park.

Cllr Walker asked Cllrs Janiu-Deen and Farrow if they could investigate if GPPC would be responsible for all street lighting within the Parish once the adoption of the roads had been completed.

Action: District Councillors

11/19 Apologies for Absence

Apologies were received and accepted from Cllrs N Wilson, C Nobbs, J Proudley and N Stansfield. No other apologies were received. The Clerk was asked if any apologies had been received from Cllr D Ramsay. It was noted that the only letter that had been received was to take his name off as signatory to our financial accounts.

11/20 Declaration of Members Interest

Cllr A Stansfield and Cllr Walker declared an interest in all issues relating to the allotments.

11/21 Minutes of the meeting of 6th January 2011

21.01 The Council approved and adopted the minutes dated the 6th January 2011 and the Chairman signed them as a true record.

21.03 Matters arising
See Appendix 1

Continued.....

11/22 Chairman's Report

- 22.1 No report given by the Chairman as all issues have been detailed on the agenda.
- 22.2 The subject of Sharing PCSO's was discussed and it was agreed to delegate the Chairman to speak to Inspector Terry regarding the proposal.
Action: Chairman

11/23 Clerk's Report

- 23.1 The Clerk asked for clarification on the usage of the Parish Vehicle. It was agreed that all Councillors and staff were allowed to use the vehicle.

11/24 Finance

- 24.1 The Council approved the expenditure listed in Appendix 2.
- 24.2 The Clerk reported that the precept had been submitted to SNC and confirmation via e-mail had been received.
- 24.3 It was noted that the finances relating to Foxfield Pavilion project will be audited this month. It was also noted that another letter had been received from Wood & Weir regarding the additional payments for the Foxfields Pavilion and the Council agreed that the situation remains the same as the previous letter submitted to them on the 10th January 2011.
- 24.4 It was agreed that a Finance meeting will be held soon to discuss our financial risk assessment and the effectiveness of our internal audit. It was also agreed that Cllr M Aluko and Cllr Proudley would join this group. Cllr Aluko signed the mandate to become a signatory on our accounts replacing Cllr Ramsay.

11/25 Planning, Highways and Transportation

- 25.1 The Parish Council considered the following:

No applications received for consideration

- 25.2 Planning decisions received:

No decisions/refusals received

11/26 Staffing

- 11/26 The Chairman informed the meeting that he would like to defer staffing issues until the end of the meeting due to the confidential nature of the business. (All members of the public and press were be asked to leave the meeting at this point)

11/27 Association (inc buildings sports and social, association and youth)

- 27.1 Cllr Smith informed the meeting that some remedial works were currently being carried out at the pavilion. It was also agreed that the Parish Council would pay this year's cost associated with the upkeep and maintenance of the cricket square estimated at £2,500 (contract with Dave Salisbury) County Councillor B Ingram agreed to contribute £600 towards these costs.
- 27.2 Nothing to report

Continued.....

- 27.3 It was noted that at the next Association meeting scheduled for 24th February 2011 our solicitor will be attending to advise on the content and detail of the trust deed and obtain relevant signatures. At present the Association are looking at the details relating to Charity Commission status and VAT implications.

Notes will be taken at the above meeting and circulated to all councillors.

11/28 Environment (inc Allotment, Contract 4, Openspaces)

- 28.1 Cllr A Stansfield reported and circulated a newsletter which had been published by the Lark Lane Allotments association. LLAA are planning to hold an official opening on the 26th June.
- The Council agreed to let the LLAA planting hawthorn bushes around the internal perimeter of the site. It was also noted that there are 80 names currently on the waiting list.
- 28.2 The Council agreed to delegate Cllr N Stansfield and Cllr Walker to draft and circulate the allotments agreement to all councillors and seek their approval. **Action: Cllr Walker/N Stansfield**
- 28.3 Cllr Walker reported that a meeting had taken place with our landscape Consultant David Newman regarding potential costs for 2011/12. It was noted that the current contract does not expire until March 2012 and therefore we are unable to cut significant costs. It was agreed that some aspirational costs i.e. hedgerow and tree thinning may not be completed in 2011 due to financial constraints.
- 28.4 The Chairman reported that quotes had been received regarding the replacement, refurbishment and removal of the play equipment at both the parks adjacent to Woodland View Primary School. The following options were discussed:
- Replacing all the play equipment in both parks and new flooring (est cost £30-35k)
 - Removal of all equipment and making good the play surface (est cost £20k)
 - To refurbish the existing equipment and make it compliant with Rospira standard (est. Cost £4,200)
- Cllr N Stansfield had sent an e-mail in his absence regarding the issues above detailing his opinion which the Chairman read out at the meeting.
- After a lengthy discussion it was agreed to put the decision to the vote – It was agreed by the majority that we would go for the refurbish option but it was suggested that we need to obtain another quote. The Council agreed that if the second quote was higher than £4,200 then we would appoint our first contractor and get the works done and completed before the Easter break. It was agreed to delegate Cllrs Walker and Fry to look into this matter. **Action: Cllrs Walker/Fry**
- 28.5 Cllr Fry reported that the Youth Club had opened on the 6th Jan and 49 attended. The youth workers are planning at half term to take some youth's to the Ice Planet at Milton Keynes and also on the 17th Clay Ceramic Potts were attending the sessions. It was agreed to invite Jenny Evans to the next Parish Council meeting in March.
- Concern was expressed about the age range from 11 -19 years and the Council asked Cllr Fry to seek clarification in regards to CRB checks on the youths over 18. **Action: Cllr Fry**
- 28.6 The Council considered a proposal from a local resident regarding the gritting of our roads in severe weather conditions. The Clerk was asked to obtain prices for the storage of salt and report her findings back to the parish Council for consideration. **Action: Clerk**

11/29 Communication

- 29.1 It was agreed that Cllrs A & N Stansfield will seek from Rapley's an indemnity regarding any proposed art work to be installed at the new development site (old IKEA Site) and assure the Parish Council that we would have no liability or maintenance issues. **Action: Cllrs Stansfield**

- 29.2 Cllr Fry informed the meeting on the arrangements for the Royal Wedding (29th April at Foxfield Country Park)– it is proposed that all volunteers will arrive at 10.00 am to set up and open to the public at 11.00am. Various stalls will be available ie face painting, sophie’s clown, WI refreshments etc. It was agreed to write letters to local companies inviting them to contribute to a raffle prize. A Royal Wedding cake will be purchased and served at the event . All details will be published on the website and posters nearer the event.

It was agreed that we need to organise St John’s Ambulance and liaise with SNC regarding a TENS licence.

Action: Cllr Fry

- 29.3 It was noted that the Newsletter will be distributed this weekend. The next edition of the newsletter will be formulated in the Parish Office by the current admin staff. It was agreed that a letter would be sent to the editor thanking him for his commitment and help.

Action: Cllr Fry/Clerk

11/30 Correspondence

- 30.1 All issues discussed within the meeting

11/31 Exclusion of Press and Public

In view of the confidential nature of the business about to be transacted the notes of this part of the meeting will be only attached to the originals

11/32 Date of the Next Meeting

- 32.1 The Next Meeting of the Council will be held on the Thursday 4th March 2011 at the Community Centre.

There being no further business the Chairman closed the meeting at 9.15pm

