

GRANGE PARK PARISH COUNCIL

Community Centre, School Lane
Grange Park, Northampton NN4 5FZ

Parish Council: 01604 702938

MINUTES OF THE FULL COUNCIL MEETING HELD ON THURSDAY 4th FEBRUARY 2016 AT THE COMMUNITY CENTRE, GRANGE PARK.

Present: Cllrs M Smith (Ch.), S Dawson (Vc.) S Allen M Aluko, J Davies and A Walker

Attending: Mrs T Sampson (Parish Clerk).

16/01 Public Questions

- 01.1 A local resident from Richmond Homes joined the meeting and inquired about a date as to when the double yellow lines will be installed at Saxon Avenue/Bridge Meadow Way. It was noted that an e-mail had been received from Northampton County Council indicating end of March (weather permitting)

It was noted that some residents seemed to be having problems with Stagecoach buses not allowing cars through at Bridge Meadow Way and causing obstructions. It was agreed that NCC would talk to the operator

16/02 County/District Councillors Report

- 02.1 County Councillor M Clarke updated the council on the following issues :
- Avia Women's Tour 2016 is returning to Northampton this summer . The proposed route takes place in Northampton Town Centre whilst Kettering is set to host the stage finish
 - Final budget decisions will take place later this month following a six week consultation period outlining how NCC will save £65m to help face up to soaring demand for services and plummeting funding from Central Government
 - Copies of the proposals for Rail Central can be obtained from the Parish Office. This is the new freight interchange where the West Coast mainline meets the Northampton Loop line to the south west of Northampton and between the villages of Blisworth and Milton Malsor
 - All other news from NCC can be found on their website
<http://www.northamptonshire.gov.uk/en/news/pages/newshome.aspx>
- 02.2 An email had been received from both District Councillors stating that they had no issues to report.

16/03 Apologies for Absence

- 03.1 Apologies were received and accepted from Parish Councillors A Huddart , N Stansfield, K Clarke, S Clifford, D Harris and District Councillor A Sadygov .

16/04 Declaration of Members Interest

- 04.1 Cllr A Walker declared an interest in any matters relating to the Allotments at Lark Lane.

16/05 Minutes of the Council Meeting on the 7th January 2016

- 05.1 The Council agreed and approved the minutes of the Parish Council meeting dated 7th January 2016 and the Chairman signed them as a true record.
- 05.2 No matters arising

Continued.....

16/06

Chairman's Report

- 06.1 No report as all matters are covered on the agenda
- 06.2 The Chairman reported that Cllr Stuart Ash had passed away on the 9th January 2016 at Cynthia Spencer Hospice . It was noted that the funeral arrangements have been made and will be at Northampton Crematorium Friday 22nd January 2016. The Parish Council will host the Wake back at the Community Centre and everyone is welcome to attend. The Chairman thanked Cllr N Stansfield for offering to speak at the funeral on behalf of the parish.

It was also noted that there is a book of condolences in the café/bar which everyone is welcome to sign. When completed this will be passed to Cllr S Ash children for future memories.

16/07

Parish Clerk's Report

- 07.1 The Parish Clerk reported that due to the death of Cllr S Ash a casual vacancy for a co-opted Parish Councillor needs to be addressed. Notification has been sent to SNC and the process has begun. If SNC do not receive any requests by the 11th February then Grange Park Parish Council are able to proceed to fill the vacancy by way of co-option. This will be done at the next meeting in March. It was agreed that if more than one candidate is interested in the post then we should ask them to send in some information on themselves and why they want to become a Parish Councillor prior to the meeting. **Action: Parish Clerk**

The Council agreed to purchase a new dog bin at Alamien Woods as the existing one is beyond repair . AH Contracts have given as a quote of £110 for the new bin and £60 for the installation.

- 07.2 It was agreed to purchase 4 copies of the ' 2016 Good Councillors Guide' and circulate to all members.
- 07.3 It was also noted that if Parish Council wants to pursue an 'Article 4 to control the amount of HMO's (house of multiple occupations) within our parish then all Councillors need to submit their comments to the Parish Clerk.

08/1

Finance

- 08.1 The Parish Council approved the accounts that had been circulated to all Councillors prior to the meeting (Hardcopies were available at the meeting)
- 08.2 It was noted that the precept figure of £137,500 has been submitted to SNC. SNC have acknowledged receipt of this request.
- 08.3 It was agreed that a working group meeting will be arranged for Wednesday 24th February 2016 in the Parish Office to discuss the quotes received from contractors in relation to the vehicular access to the allotments and also discuss future projects using our S106 Contributions recently received.
- 08.4 A copy of our asset register will be sent to all councillors via e-mail.
- 08.5 It was noted that the Chairman Cllr M Smith was examined ,checked and signed all bank reconciliations as a true record up to the end of December 2016.
- 08.6 A copy of the current Financial Regulations was sent to all Councillors prior to the meeting. No Changes were made.
- 08.7 A copy of the Councils Financial Risk Assessment document was sent to all Councillors prior to the meeting . No changes were made
- 08.8 A Copy of the Council's Standing Orders was sent to all Councillors prior to the meeting. No changes were made

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16/09

Planning, Highways and Transportation

09.1 The following planning applications were received and discussed:

S/2016/0145/FUL

Location: 83 Wake Way, Grange Park , NN4 5BG
Proposal: Garage conversion to habitable space
Case Officer: William Anstey
Observations: No comment

S/2016/0099/FUL

Location : 31 The Meadows, Grange Park
Proposal: Two storey side/front extension
Case Officer: William Anstey
Observations: No comment

S/2015/2734/MAF

Location: Clipper Logistics Zone F Saxon Avenue, Grange Park
Proposal: Installation of up to 3 level mezzanine within the warehouse area . Alterations to car park layout and provision
Case Officer: Daniel Callis
Observations: No Comment

09.2 No approval/refusal planning decision notices were received.

09.3 A request has come in from a local resident regarding purchasing the land at the rear of 32 The Spinney, Grange Park . It was noted that this area of land belongs to Bellway Northern and forms part of the Structural Belt and will not be sold.

16/10

Community Centre, Foxfield & Bowling Green

10.1 A report of the current financial situation of the café/bar was deferred until the next meeting in March.

10.2 The following projects were discussed :

- Car park floor lights – to be decommissioned.
- Power supply for the chillers have been completed
- The electrician informed us that the noise limiter at the Pavilion was adequate and therefore did not need replacing.

16/11

Administration & Staffing

11.1 No staffing issues to report.

16/12

Environment

12.1 The Parish Clerk was asked to speak to the R&G consultants on the following items:

- Quote received from Wickstead to replace the wooden slats at the playpark

12.2 A quote has been received to fill the Foxfield Pond up after a new liner had been installed. It will come from the hydrant at the end of Foxfields Way and cost in the region of £2,800. It was agreed to defer this until a working group meeting has met to discuss future projects.

12.3 It was agreed to discuss the designs of the fencing for the allotments entrance at the working group meeting on Wednesday 24th February 2016.

12.4 It was agreed to discuss the quotes received for the allotments vehicular entrance at the working group meeting on Wednesday 24th February 2016.

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- 12.5 The Parish Clerk reported that she had met with (Sophie Chawdrey) regarding the cleaning of the dog bins around the Parish. It was noted that this post would commence on the 28th February and reviewed after a few months.
Action: Parish Clerk

16/13 Communication

- 13.1 It was noted that the next edition of the Newsletter will be formulated and circulated over the Easter period.
- 13.2 It was noted that superfast Broadband had been installed at the Community Centre and the installation date for Foxfield Pavilion was 11th February 2016.
- 13.3 Due to time constraints it was agreed to organise a working group meeting to discuss future events and the café/bar requirements. A date has yet to be proposed.
Action: Parish Clerk
- 13.4 It was agreed that the next Quiz night at the Community Centre will be on the 9th March at 8.30pm John Fry is still willing to be quiz master.
- 13.5 The Parish Council considered the Openness of Local Government Bodies Regulations 2014 and decided that they would not adopt this. It was felt the Grange Park Parish already have monthly meetings where members of the public are more than welcome to attend, social media , a website and an open Parish Office.
- 13.6 The Council considered the proposal to have Surgeries once a month and agreed that due to our open office , public participation and social media websites that this was not needed.

16/14 Correspondence

- 14.1 No correspondence received.

16/15 Administration & Service Request

- 15.1 To install some additional lighting at the back of the Community Centre for users of the café/bar area.

16/16 Date of the Next Meeting

- 16.1 The next Parish Council meeting will be held on the 3rd March 2016 at 7.30pm in the small hall at the Community Centre.

There being no further business the Chairman closed the meeting at 20.50hrs .

List of Actions

Minute Ref:	Action	By Whom
07.1	Co-option of Councillor	Parish Clerk
12.5	To review the Cleaning of the dog bins	Parish Clerk
13.3	Working group meeting to be held to discuss future projects	Parish Clerk