

GRANGE PARK PARISH COUNCIL

Community Centre, School Lane
Grange Park, Northampton NN4 5FZ

Parish Council: 01604 702938

MINUTES OF THE FULL COUNCIL MEETING HELD ON THURSDAY 7th JULY 2016 AT THE COMMUNITY CENTRE, GRANGE PARK.

Present: Cllrs J Davies (Acting Chairman), A Walker, A Huddart, K Clarke and D Harris

Attending: Mrs T Sampson (Parish Clerk).

Due to holiday commitments Cllr J Davies(V.ch) was Chairman for this Meeting.

16/83 Public Questions

A resident from Richmond Homes joined the meeting to advise us that their management may pursue the issue of no dropped kerbs within Williams Way with Barratt Homes and he would keep us updated on any progress

A brief discussion took place following our monthly Environmental Audit from a local resident. The Acting Chairman informed the resident that some of the issues in relation to the local shopping area were not within the jurisdiction of the Parish Council but with a management company. The Parish Clerk was asked to pass the information on to all relevant parties for consideration.
Action: Parish Clerk

16/84 County/District Councillors Report

84.1 No report had been received from our County Councillor Michael Clarke.

84.2 No report had been received from our District Councillors S Clifford and A Sadygov:

16/85 Apologies for Absence

85.1 Due to holiday and work commitments the following apologies were received and accepted: Parish Councillors M Smith, N Stansfield, S Allen, M Aluko

16/86 Declaration of Members Interest

86.1 Cllr A Walker declared an interest in any matters relating to the Allotments at Lark Lane.
Cllr A Huddart declared an interest in any matters relating to item 93.2 of this meeting.

16/87 Minutes of the Council Meeting on the 9th June 2016

87.1 The Parish Council agreed and approved the minutes of the Parish Council meeting dated 9th June 2016 and the Chairman signed them as a true record after the following amendment was made:

Cllr M Carlin be taken off circulation list.

87.2 No matters arising

16/88 Chairman's Report

88.1 No report as all matters are covered on the agenda.

16/89 Parish Clerk's Report

89.1 No report as all matters are covered on the agenda

16/90 Finance

- 90.1 The Parish Council approved the accounts that had been circulated to all Councillors prior to the meeting (Hardcopies were available at the meeting)
- 90.2 The Parish Council considered a quote from RICOH regarding the upgrade of a new photocopier. After a brief discussion it was agreed to proceed with a new model of MPC2003SP at a quarterly rental of £166.98 for a 3-year lease agreement.
- 90.3 The end of year Internal Audit report was circulated to all councillors prior to the meeting. No recommendations were noted.

16/91 Planning, Highways and Transportation

- 91.1 The following Planning Applications was tabled:
- S/2016/1551/ADV
Location: The co-operative Store, Williams Way, Grange Park
Proposal: Internal illuminated signs
Case Officer: No comment

- 91.2 No planning approval or refusal decision notices were received.

16/92 Community Centre, Foxfield & Bowling Green

- 92.1 Cllr J Davies informed the meeting of the activities for the Summer Fest for the 28th August 2016:
- Band x 2 plus trailer, Kingboucealot, BBQ/Bar, Birds of Prey, Mother & Daughter Cakes, Ash Dash Big Band, Raffle Prizes, Ko Karts, Co-op Hub Sweets, Ice-Cream.
 - Same process as in previous years and tickets will be sold for the rides at a designated table.
 - A programme of events and times will be published prior to the event.
 - A volunteer is required to man the Bouncy Castle
 - A meeting will be scheduled in August to discuss last minute details as in location of activities etc.
 - The Parish Clerk was asked to contact Jill Webb to see if she would sell helium balloons at the event.
- 92.2 Cllr A Huddart tabled information to all the councillors regarding the leasing of a new TCHIBO bean to cup coffee machine outlining the cost of the coffee, plus the lease agreement and a comparison to costs with the existing machine. After a lengthy discussion it was agreed that as the coffee trial is £1 pound per cup we would raise the cost to the normal price of £1.90 and look at the figures at the end of the week (15th July). The trial finishes on the 20th July and therefore a decision needs to be made before this time or else the engineer will remove it from site.
- Action: All Councillors**

16/93 Administration & Staffing

- 93.1 No staffing issues to report
- 93.2 The Parish Clerk reported that our newly appointed Café/Bar supervisor had resigned after a week due to personal reasons. It was noted that in the short term (until September) Louise Swarbrick would be willing to help out with the role. The Parish Council approved and agreed to review the situation in September. It was noted that Louise is trying to encourage residents to use the facilities by introducing special promotions/showing of Grand Prix & Euro 16/ early morning tea and toast etc.

16/94 Environment

- 94.1 It was noted that an up to date list of outstanding environmental issues has been emailed to all Councillors prior to the meeting for information.
- 94.2 After a brief discussion it was agreed that the hedgerow at Lady Smock Close did not at present meet the Council's criteria of dead, dying or dangerous and therefore will not be cut. The meeting agreed that we need to look into this environmental policy when reviewing our budget for 2017 at the end of October 2016.
- 94.3 It was noted that the Parish Council need to submit to SNC a non-material change planning application for the allotments entrance at Lark Lane. This amendment is due as the original plans were drawn up using an ordnance survey map and the Parish Council have been requested to have a topographical survey carried out for more accuracy. The 23rd September is the date set for the works to commence. **Action: Parish Clerk**
- 94.4 There were no Recreation and Amenities issue to report.

16/95 Communication

- 95.1 The Council agreed to produce two editions of the Grange Park Newsletter one being in the Summer and the other another in the Winter. It was agreed that due to work commitments that we would try to produce an edition in September 2016.
- 95.2 Cllr K Clarke informed the meeting that he would like to arrange some social evenings later in the year. Due to time constraints it was agreed to defer this until the next meeting in September

16/96 Correspondence

- 96.1 A letter has been received from South Northamptonshire Council informing us that no requests have been received for the vacancy of a Parish Councillor and therefore we can co-opt. **Action: Parish Clerk**

16/97 Administration & Service Request

- 97.1 Cllr A Walker requested that the following be put on the agenda for consideration for the next Parish Council meeting on 8th September 2016: Pond at Foxfield Country Park & Hedgerow Cutting

16/98 Date of the Next Meeting

- 98.1 The next **Parish Council meeting will be held on the 8th September 2016 at 7.30pm** in the small hall at the Community Centre.

There being no further business the Chairman closed the meeting at 10.25pm.

Please Note: There will be no meeting in August due to the summer recess.

List of Actions

Minute Ref:	Action	By Whom
83.1	Clerk to pass the environmental audit to all relevant parties	Parish Clerk
92.2	TCHIBO bean to cup coffee machine	All Councillors
94.3	A non-material planning application for the allotments Entrance	Parish Clerk
96.1	Co-option of Parish Councillor	Parish Clerk
98.1	Next Parish Council Meeting on September 8 th	All Councillors