

GRANGE PARK PARISH COUNCIL

Community Centre, School Lane
Grange Park, Northampton NN4 5FZ

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MINUTES OF THE FULL COUNCIL MEETING HELD ON THURSDAY 9th JUNE 2011 AT THE COMMUNITY CENTRE , GRANGE PARK

Present: Cllrs M Smith (Ch), C Fry (Vch) A Walker, A Stansfield, N Stansfield, L Guedes, J Proudley, J Walker, M Aluko

Attending: Mrs T Sampson (Clerk), District Councillors P Farrow and M Davidson

11/81 Public Questions

Jenny Evans (Youth Manager) joined the meeting briefly and gave an update of the running of the Youth Club and the activities that are being planned for the summer holidays.

PCSO Michelle Lee was also in attendance and was able to answer any questions relating to policing matters.

11/82 County/District Councillors Report

District Cllr Mark Davidson (newly elected) joined the meeting and introduced himself to all members present.

11/83 Apologies for Absence

Apologies were received and accepted from Cllr C Fry who would be arriving late due to a prior engagement (Parents evening).

11/84 Declaration of Members Interest

Cllrs A Stansfield, N Stansfield and Cllr A Walker declared an interest in all issues relating to the allotments.

11/85 Minutes of the meeting of 12th May 2011

85.1 The Council approved and adopted the minutes dated the 12th May 2011 and the Chairman signed them as a true record.

It was noted that in future if we need to pay suppliers a deposit or pay in total prior to the products arriving then we should pay by credit card which will protect any risk .

85.2 The Council approved and adopted the minutes of the Annual General Meeting held on Thursday 12th May 2011 and the Chairman signed them as a true record.

85.3 Matters arising
None

It was noted that the action sheet will be modified to incorporate all tasks, date reviewed and completion. The Clerk was asked to update the sheets accordingly

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11/86 Chairman's Report

- 86.1 It was agreed and approved that Cllr Smith/N Stansfield will attend an arboriculture and tree surgery one day course at Moulton College (date to be confirmed) at a cost of £80 per delegate. **Action: Chairman**

The Chairman reiterated the opening hours of the Parish Office and asked if everyone could comply.

The Council briefly discussed the reaccreditation of our Quality Status and asked if we could obtain some more information from NALC as to the advantages /benefits. **Action: Clerk**
Cllr Smith volunteered to attend any meeting reference the above.

As Cllr Walker was not in attendance at the last meeting, Cllr Smith took the opportunity to thank him for all his work, effort and commitment that he has given this council as Chairman over the last four years.

11/87 Clerk's Report

- 87.1 The Council agreed to extend the lease on the photocopier for another 3 years. The Clerk was asked to sort out the relevant paperwork.

11/88 Finance

- 88.1 The Council approved the expenditure listed in Appendix 2.
- 88.2 The Council agreed that the Clerk could seek some clarification from our accountant regarding our annual return.

11/89 Planning, Highways and Transportation

- 89.1 The Parish Council considered the following:

S/2010/0615/FUL

Location: 17 The Rookery, Grange Park

Proposal: Erection of front porch

Case Officer: Maria Philpott

Observations: No comment

- 89.2 Planning decisions received:
- No decisions/refusals received

11/90 Staffing

- 90.1 The Council agreed to defer all confidential issues relating to staff to item 11/95

11/91 Association (inc buildings sports and social, association and youth)

- 91.1 Cllr Smith informed the meeting that there are a few legacy issues outstanding at Foxfields. It was noted that the Chairman will have regular meetings with the staff and seek updates on outstanding issues. Some of the following works have been completed: commissioning of the klagester/sewage system at the Pavilion, patio extended, equipment purchased bbq,marquee and wheeled cool box trolley which can be used by the hirers.

It was also noted that due to the amount of bookings being taken at Foxfields Pavilion it was essential that we purchased an all purpose scrubbing machine. Cllr J Walker agreed to arrange demonstrations and come back to Council with a proposal. **Action: Cllr J Walker**

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Paul Mason will be formulating a list of signs which will be erected at the Pavilion ie. wearing appropriate footwear etc. Any suggestions to be forward to Paul on football@grangeparkpc.org

The Parish Clerk was asked to re-iterate to users the terms and conditions of hiring in relation to the taking away of rubbish after their event.

- 91.2 In the absence of Cllr A Walker at the last association meeting Cllr Smith gave a verbal report and informed the council that minutes will be circulated. The following issues were noted:

- Condition of the Pitches/Cricket Square
- Website
- Staffing
- Finance

The next meeting is scheduled for the 23rd June 2011 in the Parish Office commencing at 8.00pm.

11/92

Environment (inc Allotment, Contract 4, Openspaces)

- 92.1 The Parish Council briefly discussed the issues in relation to the egress to the allotment site at Lark Lane. Due to time constraints and the complexity, it was agreed to delegate the lead councillors to arrange a meeting with the enforcement officer at SNC and then the Chairman would call an extra-ordinary meeting to confirm next stages.

- 92.2 Cllr N Stansfield and Cllr Smith gave a verbal report on the recent Contract 4 meeting and the following issues were discussed:

- It was requested that a itemised work schedule was produced from Quartet Design on the work that had been carried out on a consultancy basis over the last year.
- A provisional date of the 4th July 2011 has been agreed for an informal meeting of the Council to discuss Contract 5. This meeting will be held in the Parish Office.
- It was also agreed that the cricket outfield would be cut when it deemed necessary with a cylinder mower. Foxfield Country Park will continue to have a rotary cut every 2 weeks.
- Due to adverse weather conditions this year, it was considered that we need to know if there were any costs savings. The Clerk was asked to obtain this information from our consultant.
- A brief discussion took place regarding an incident where some mobile phones had been misplaced. As our PCSO was present she was able to update/inform the council of the reported incident and that no further action would be pursued. During the incident it was alleged that some verbal language had been used to some residents. It was agreed that the Parish Council felt that this behaviour was totally unacceptable and that our consultant would be writing a cautionary letter to our landscape contractors. **Action: Quartet Design(Consultant)**

- 93.3 It was noted that some youths have put some distasteful graffiti on the partly installed youth shelter at Grange Valley Greenway. The youths have been caught by the police. The Council agreed that as the contractor was going to respray in order to sign off the contract – that we should liase with the police to see if they could be punished by doing some community work,(i.e. litterpick etc).

Cllr J Walker also informed the meeting that there is some graffiti on the Bridge at Bridge Meadow Way that needs reporting to the police. **Action: Clerk.**

The Council decided to keep the playpark at Wake Way closed until they were able to get some quotes to replace the wet pour surfacing with something more robust. It was agreed to delegate the Clerk/Chairman to look into this matter/obtain quotes and report back at the next meeting.

Action: Chairman/Clerk

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11/93 Communication

- 93.1 Nothing to report on Neighbourhood Watch, Arts and Community activities.
- 93.2 Cllr Fry reported that the fun day has been cancelled due to the activities not being arranged on time. It is anticipated that there will be another one scheduled during the summer holidays. (August).
- 93.3 It was agreed that the events committee which has just disbanded would circulate a spreadsheet itemising their income and expenditure and closing balance which will be given to the Parish Council for auditing purposes.
Action: Events Committee
- 93.4 Cllr Fry informed the meeting that we have received another quote (significant reduction in cost) from a local resident for the printing of the newsletter. It was agreed that we would use this supplier for the next edition in August. The Council agreed to delegate Cllr Fry to organise. **Action: Cllr Fry**
- 93.5 The Council agreed that we would use the same supplier as last year for the Fireworks. The Clerk was asked to submit the order form and see if we could obtain a discount for the faulty rockets last year.
Action: Clerk
- 93.6 The Council agreed to delegate lead Councillors: A Stansfield and L Guedes to look into the possibility of funding for an event to be organised to celebrate the Queens Golden Jubilee.
Action: Cllrs A Stansfield/L Guedes

11/94 Correspondence

- 94.1 All issues discussed within the meeting

11/95 Exclusion of Press and Public

In view of the confidential nature of the business about to be transacted the notes of this part of the meeting will be only attached to the originals

11/96 Date of the Next Meeting

- 96.1 The Next Meeting of the Council will be held on the Thursday 7th July 2011 and this will be the held at the Community Centre.

There being no further business the Chairman closed the meeting at 8.30pm

