

GRANGE PARK PARISH COUNCIL

Community Centre, School Lane
Grange Park, Northampton NN4 5FZ

Parish Council: 01604 702938

MINUTES OF THE FULL COUNCIL MEETING HELD ON THURSDAY 9th JUNE 2016 AT THE COMMUNITY CENTRE, GRANGE PARK.

Present: Cllrs M Smith (Ch.), J Davies, S Allen, A Walker, N Stansfield, A Huddart, M Aluko and K Clarke

Attending: Mrs T Sampson (Parish Clerk).

16/66 Public Questions

A local resident joined the meeting to express how satisfied and pleased he is with the standard of the green open spaces and landscaping around the Parish. He mentioned two areas that need to be addressed:

Issue 1 – Lark Lane. The bottom end of Lark Lane is still a tip. There is extensive rubbish lying in the long grass outside of the unused allotment gates. The bottom car trap is full of litter and the gutters are becoming overgrown with weeds.

Issue 2 – The square outside the shops and health centre. This area is beginning to look scruffy. There are extensive weeds growing between the paving slabs and around the pillars outside the Kairos centre. The brick wall with the iron railing on top outside the health centre has been damaged and not repaired. The bricks which were lying around have been cleared up but new bricks and the railings are starting to work loose.

16/67 County/District Councillors Report

67.1 County Councillor Michael Clarke reported on the following:

- Stephen Mold has been elected as the Police and Crime Commissioner for Northampton Updates can be found on <http://www.northamptonshire.gov.uk/en/news/pages/newshome.aspx>
- It was noted that the cabinet members had changed following the retirement of Cllr Harker. The new cabinet members can be found on <http://www.northamptonshire.gov.uk/en/news/pages/newshome.aspx>

67.2 The following report was received from District Councillor A Sadygov:

Community Grants review

- *In February 2014 a dedicated Grants Officer post was created to develop and implement policies around the community grants. The Grants Officer is responsible for managing the grants programme and reporting to the Council's Community Funding Panel and Cabinet with recommendations on grant awards whilst monitoring the community grants budgets.*
- *Since the introduction of New Homes Bonus Grants, 28 grants have been awarded with funding totalling £462,754 through the voluntary sector element of the New Homes Bonus grants.*
- *146 grant awards have been committed to community groups or Town/Parish Councils equating to £1,046,560 funded through the ring-fenced parish element of the New Homes Bonus Grants.*
- *Through Community Development Grants for 2016/17, 15 awards totalling £54,864 have been made through the revenue stream and four awards totalling £144,826 through the capital stream.*

Performance Report 2015-16 Quarter 4 / End of Year

- *As we reflect on our performance, we are delighted to report that the Council has met or made satisfactory progress on 96% of all the performance targets set out in the Corporate Performance Management Framework, including Equalities, and Partnership plans. This is a real achievement, particularly as each of those targets link directly to one of the four strategic priorities of the Council and the issues that are of most importance to our residents, local businesses and other key stakeholders. All staff should be commended for their efforts in supporting the delivery of these priorities and playing their part in making a positive difference to our District.*
- *The table below summaries the Council's overall performance by each of the four strategic priorities in 2014/15:*

Business Plan Performance 2014/2015	Green *	Green	Amber	Red
Preserve What's Special	2	11	2	1
Protect our Quality of Life	3	19	3	1
Secure prosperous and sustainable future	0	31	2	0
Enhance Performance	0	18	1	2
Total (number activities/ projects)	5	79	8	4
Total percentage of business plan	5%	82%	8%	4%

- There is also **Annual Performance Report June 2016 available** on the SNC website.

16/68 Apologies for Absence

68.1 Apologies were received and accepted from Parish Councillor D Harris.

16/69 Declaration of Members Interest

69.1 Cllrs A Walker, N Stansfield and M Smith declared an interest in any matters relating to the Allotments at Lark Lane.

16/70 Minutes of the Council Meeting on the 5th May 2016

70.1 The Parish Council agreed and approved the minutes of the Parish Council meeting dated 5th May 2016 and the Chairman signed them as a true record.

70.2 No matters arising

16/71 Chairman's Report

71.1 The Chairman reported that a letter of resignation had been received and accepted from Cllr M Carlin due to a work relocation to Scotland.

16/72 Parish Clerk's Report

- 72.1 No report as all matters are covered on the agenda

16/73 Lead Councillors

- 73.1 A list had been circulated to all Councillors regarding potential roles and subject areas. A small discussion took place on each councillor's roles and responsibilities and it was highlighted that these roles do not have a delegated authority to make decisions on behalf of the Council. It would just look into issues in depth and report them findings back to full Council for approval
- 73.2 It was agreed that next month we would make a sub-heading for all the Lead Councillors subject areas on the agenda for them to update the Council on any meetings etc. **Action: Parish Clerk**

16/74 Finance

- 74.1 The Parish Council approved the accounts that had been circulated to all Councillors prior to the meeting (Hardcopies were available at the meeting)
- 74.2 The café/bar end of year accounts were circulated to all Councillors prior to the meeting for information
- 74.3 The Annual Return was tabled at the meeting and the Chairman signed both Section 1 and 2 as a true record
- 74.4 The New 2016 edition of the Financial Regulations were circulated and approved
- 74.5 The internal Audit report was circulated to all Councillors for information. No recommendations were noted.
- 74.6 A statement of our S106 account was sent to all Councillors for information. This account is held with South Northamptonshire Council.
- 74.7 The Parish Council considered a grant request from Grange Park Rangers to help support their U7s team. It was agreed to donate £250.00. It was agreed that prior to our next Budget that the Grant criteria needs to be reviewed. **Action: Parish Clerk**

16/75 Planning, Highways and Transportation

- 75.1 The Following Planning applications were tabled:
- S/2016/ADV
Location: Grange Park Harvester, Loake Close, Grange Park
Proposal: A range of internal illuminated signs
Observations: No comment
- S//2016/1144/FUL
Location: 24 Cony Walk, Grange Park
Proposal: Householder front extension. Construction of a porch
Observations: No comment
- 75.2 No planning approval or refusal decision notices were received.
- 75.3 It was noted that the Clipper Logistics site (Zara) have applied for planning to install bus shelters outside of the premises. A planning decision has yet to be confirmed.
- It was also agreed that Cllr Huddart be delegated to write an article in the next edition of the Grange Park Newsletter advising residents of parking difficulties and hazards around the Parish.
- 75.4 The Parish Council discussed a letter received from a local resident regarding the installation of goal posts within the Green Open Spaces around the Parish. The Parish Council agreed that the small green open spaces around the parish were put there to provide recreation areas for residents and help to enhance the beauty and environmental quality of neighbourhoods. It was felt that the installation of goal posts would not be approved by those residents living in close proximity and the Parish Council have already planted additional shrubs/hedgerow to prevent residents' properties/cars being damaged.
- The Parish Council are currently working with Wootton Parish Council to provide some more additional recreation space under item 75.5 of these minutes.

- 75.5 The Chairman informed the Council that a meeting has taken place with Wootton Parish Council to work in partnership to provide some more recreational amenities at the old sewage works on the Quinton Road. A representative from both Parish Council will attend a meeting with Northampton County Council to see what planning restrictions may be imposed. Contact has been made with the landowner.

Wootton Parish Council Clerk is organising the meeting with Northampton County Council, date and time yet to be confirmed.

Action: Parish Clerk

- 75.6 It was noted that the legal transfers of land at the Triangle and Oval which are located adjacent to Grange Valley Greenway are still with the solicitors.
- 75.7 Cllr S Clifford informed the meeting that South Northants Council are in the process of advertising and recruiting additional planning and enforcement staff.

16/76

Community Centre, Foxfield & Bowling Green

- 76.1 Cllr J Davies informed the meeting that two bands, trailers, inflatables etc. have been booked for the summer fest on the 28th August 2016. A working group meeting has been scheduled for Wednesday 15th June 2016.

Action: Cllr J Davies

- 76.2 A list of sporting events within the café/bar was circulated prior to meeting

- 76.3 Cllr A Huddart reported that he was looking into a cup-bean coffee machine on a 4-week trial from 1st July 2016. After the 4 weeks the Parish Council will have to decide if we want to lease this machine for the long term.

It was agreed that Cllr A Huddart will get three further quotes and produce an excel spreadsheet illustrating all associated costs, including dry goods.

Action: Cllr A Huddart

16/77

Administration & Staffing

- 77.1 No staffing issues to report

- 77.2 The Parish Council agreed to the NCALC revised salary scales of 1% increase for 2016/17 and another 1% in 2017/18. These salary increases will be made to the Parish Clerk, Administration Assistant, Head and Assistant Caretaker.

Action: Parish Clerk

16/78

Environment

- 78.1 Following a Working Group meeting the list of outstanding issues were e-mailed to our Contract 5 Landscape Consultant:

Wooden Karting circuit – Needs to be removed and this area cut

Fly tipping and rubbish at the bottom of Lark Lane

Fence Panels needs repairing at Lark Lane

4 The Saddlers – Email needs resending to resident informing him of Land Registry Ownership

Memorial Ash Tree

52 the Ridings – Needs Site visit

Paving/Handrail on the triangle needs site visit

Footpath from Old Close /Spinney needs cutting

Pitch 4 Drainage at Foxfield

Quote for additional drainage and reinstatement of path due to the erosion

Rubbish needs picking up before mowing of open space areas – i.e. Opposite Buddies exhaust laying on grass

Rubbish outside Zara logistics

Playpark edges need strimming

S38 grass needs cutting along Saxon Avenue – Tracy will speak to the developers about the removal of stones from this area

Highlight trees which need some remedial works

One of the post sockets on pitch 2. was damaged by Kens machine and needs replacing

Pile of soil sand mix to be left for infill work

Move both sockets on pitch 6 over to relocate wear-Ken to discuss with Andy

Height Restrictor – Wooden surround at Foxfields

Planters (Quote)

New Updated Map

It was agreed to review these items before our next Full Parish Council Meeting.

One outstanding issue was to look at the hedgerow at Lady Smock Close – It was agreed that before a decision is made all Councillors make a site visit to see if it meets our criteria of dead, dying and dangerous. This issue will be put on the next agenda in July for consideration. **Action: Agenda Item**

- 78.2 Following a site visit to the allotments, it has been agreed that a topographical report needs to be done and a minor planning amendment submitted. Reduced costs, fencing etc will be discussed once the above information has been agreed. The schedule for the construction work is 23rd September 2016. **Action: Parish Clerk**

The Chairman asked the Council if they would be prepared to continue with the business of the meeting due to our standing orders stating that we finish at 10.30pm. The Parish Council agreed.

16/79 Communication

- 79.1 The Council agreed to produce two editions of the Grange Park Newsletter one being in the Summer and another in the Winter. It was agreed that if work pressure allows that we would try to produce an edition before the summer recess.
- 79.2 It was agreed that before a Mission Statement is implemented that we need to look at updating our website.
- 79.3 It was agreed that the Parish Clerk and Admin Assistant would visit Towcester Town Centre and look at their website system of 2commne. **Action: Parish Clerk/Admin Assistant**

16/80 Correspondence

- 80.1 No correspondence received.

16/81 Administration & Service Request

- 64.1 No Administration or Service Request received.

16/82 Date of the Next Meeting

- 82.1 The next Parish Council meeting will be held on the 7th July 2016 at 7.30pm in the small hall at the Community Centre.

There being no further business the Chairman closed the meeting at 10.45pm .

List of Actions

Minute Ref:	Action	By Whom
74.7	Grant to Grange Park Rangers	Parish Clerk
75.5	Meeting with Northampton Council ref: Wootton Parish Council	Parish Clerk
76.1	Working Group Meeting – Summer Fest	Cllr J Davies
76.3	Coffee Machine Trial	Cllr A Huddart
77.2		