

GRANGE PARK PARISH COUNCIL

Community Centre, School Lane
Grange Park, Northampton NN4 5FZ

Parish Council: 01604 702938

MINUTES OF THE FULL COUNCIL MEETING HELD ON THURSDAY 14th MAY 2015 AT THE COMMUNITY CENTRE, GRANGE PARK.

Present: Cllrs M Smith (Ch.), S Dawson (Vc.) S Ash, D Harris, A Walker, M Aluko, S Allen, K Clarke and J Davis.

Attending: Mrs T Sampson (Parish Clerk).

15/65 Public Questions

- 65.1 A local resident from Richmond Homes joined the meeting to discuss alternative preventative measures to stop parking and speeding outside Richmond Homes. He suggested that the residents would prefer speed activator signs which will help with the problem. It was agreed that the Parish Council would speak to our Speed Awareness Officer at Northants Police to see what advice can be obtained and also liaise with our PCSO Charlotte Whitehead to see if she can patrol Grange Park and put some parking respect signs on vehicles which are causing an obstruction.

Another resident also tabled some photographs regarding the parking on pathways at Wake Way.

- 65.2 Our PCSO Charlotte Whitehead formulated a report showing criminal activities and statistics over the last year also highlighting preventative measures. This report was circulated to all councillors prior to the meeting and a link put on facebook to our website. http://www.grangeparkpc.org/docs/news/GP_ward_update_May_15.pdf

15/66 County/District Councillors Report

- 66.1 County Councillor Michael Clarke reported on the following :

- All decisions have been deferred until after the elections on May 7th 2015
- Update on superfast broadband
<http://www.northamptonshire.gov.uk/en/news/Latestnews/Pages/Gosuperfast.aspx>

- 66.2 No report received from District Councillors Adil Sadygov and Simon Clifford .

15/67 Apologies for Absence

- 67.1 Apologies were received from newly elected Parish Councillor Simon Clifford and after a brief discussion and vote it was agreed not to accept the reason for his non attendance

15/68 Declaration of Members Interest

- 68.1 No declarations received.

15/69 Minutes of the Council Meeting on the 2nd April 2015

- 69.1 The Council agreed and approved the minutes of the Parish Council meeting dated 2nd April 2015 and signed them as a true record.
- 69.2 No matters were arising

15/70 Chairman's Report

- 70.1 The Chairman welcomed and congratulated the new council who were all elected following the recent Parish Council elections held on the 7th May 2015.

- 70.2 The Parish Clerk informed the meeting that new files will be produced which will include relevant information for Councillors and a copy of some of the procedures. This will hopefully be done within the next couple of months.
- 70.3 The Parish Council considered ways to promote their awareness. The following suggestions were discussed:
- Newsletter articles
 - Parish Council Surgeries (once a month)
 - Photos of individual Councillors on the website
 - To produce a Development Plan which will engage with the community and determine the Council priorities over the next four years.

15/71 Parish Clerk's Report

- 71.1 No report received from the Parish Clerk.
- 71.2 The Parish Clerk informed the newly elected Councillors that all forms needed to be returned to SNC 28 days after their acceptance of office.

15/72 Finance

- 72.1 The Parish Council agreed and approved the accounts for April 2015. (Appendix 1 of these minutes).
- 72.2 The Parish Council agreed to delegate the Chairman and Cllr Ash to look at the Financial Risk Assessment and Regulations and bring back any changes to the next Council meeting in June.
- 72.3 The Council approved and agreed both Section 1 and 2 of the Annual Return for 2014/15. It was noted that the end of year accounts Internal Audit will take place on Friday 22nd May 2015.

15/73 Planning, Highways and Transportation

- 73.1 The following planning applications were received and considered:
- S/20185/1038/FUL
 Location: 5 The Witheys, Grange Park
 Proposal: Ground Floor side extension and garage conversion
 Observations: No comment
- S/2015/1047/ADV
 Location: Prologis Bridge Meadow Way, Grange Park
 Proposal: 1 no non-illuminated sign
 Observations: No comment
- S/2015/0913/FUL
 Location: 8 Home Close, Grange Park
 Proposal: Convert integral garage into habitable room
 Observations: No comment
- S/2015/1007/FUL
 Location: 38 Woodlands, Grange Park
 Proposal: Conversion of garage to habitable room
 Observations: No comment
- S/2015/0765/FUL
 Location: 18 Wake Way, Grange Park
 Proposal: Single and two storey rear extension and new single storey porch to front of the property
 Observations: The Parish Council strongly object to the planning proposal due to the overdevelopment of the site and the overshadowing effect on neighbouring properties. They also express concern with regards to the visual impact of the proposed flue and the direction of smoke.
- 73.2 No approval/refusal planning decision notices were received.

Community Centre, Foxfield & Bowling Green

- 74.1 Paul Woodbridge , Youth Club Leader joined the meeting and updated the council on the successful attendance over the last 3 weeks increasing his numbers from 50 to 74 children. His only concern was the lack of adult volunteers to help with the weekly sessions. It was noted that they would put a request for volunteers on their facebook page and he also asked the Councillors if any of them could help.
- 74.2 The following events were noted:
- Thai Evening – 25th April 2015 – Deferred
 - Carmela's Kitchen – 23rd May 2015 – Cancelled
- 74.3 The Parish Council considered a request from a local resident regarding the fencing of some open space for dog walkers at Foxfield Country Park . After a brief discussion the Council agreed that this area is designated public open space and therefore is open for use by the whole community. This request was not granted.
- 74.4 Cllr M Aluko volunteered to help with some AutoCAD drawings to update our fire evacuation plan for both sites.
- 74.5 It was agreed to pursue and obtain some more information regarding the installation and storage of some hall liners for the main hall at the Community Centre. Cllr S Dawson will liaise with the caretaking staff.
- 74.6 It was agreed to ask the caretaking staff if they would look in to a more sophisticated Noise Limiter for Foxfield Pavilion similar to the one at the Community Centre. **Action: Caretakers**
- 74.7 Cllr N Stansfield reported on the following issues in relation to the cafe/bar:
- Approval to purchase a new EPOS (Electronic Point of Sale) machine for the café/bar at a cost of £1499 plus VAT . This purchase will make the control of stock/payments/promotions/staff etc more easier to manage. After a long discussion it was agreed in principle to purchase the machine but further clarification was needed about annual ongoing costs, upgrades and support. The Parish Clerk was asked to e-mail all councillors the above information once a response has been received.
 - The Council agreed that the following opening times will be in operation during the summer holidays:
 Tuesday 8pm – 10pm
 Thursday 6pm – 10pm
 Friday 6pm – 11pm
 These hours will be monitored for the first few weeks and a decision will be made to either continue or close for the rest of the summer holiday.
 - It was noted that interviewing of over 18's waiting staff for the café/bar is scheduled for Monday 18th May 2015.
 - Information sheets and individual shift cleaning rotas have been formulated and circulated to all current bar/café waiting staff.

Administration & Staffing

- 75.1 No staffing issues to report
- 75.2 It was noted that all weekend caretaking staff have been trained and are now able to do the weekend shift solo. Other members of staff are on call as back-up for the next couple of weekends.
- Caretaking help is still being provided to Woodland View Primary School until they have recruited a Site Manager.

Environment

- 76.1 Contract 5 log sheets were circulated to all councillors for information.
- 76.2 It was agreed to ask Wickstead if we could purchase some paints in order to do some remedial works on the playparks within Grange Park.

15/77

Communication

- 77.1 It was noted that the Grange Park Newsletters will be circulated prior to the Summer Fest in July .
- 77.2 The Parish Council agreed to have a 'Working Group Meeting' on Wednesday 20th May 2015 to discuss any issues relating to the Summer Event on the 30th August 2015.
- 77.3 The Parish Council agreed that they would be willing to subscribe to the SNAST NHW for the year covering 1st June 2015 to 31st May 2016. The Clerk was asked to sort out the relevant paperwork.
- 77.4 It was agreed that the Parish Council would like to proceed with the monthly Quiz if the compere is still prepared to continue although it was noted that the councillors could not guarantee they would be able to make every event. The Clerk was asked to liaise with the compere and report back at the next meeting.
- 77.5 It was agreed that the Parish Council would like to have a presentation from 2 commune regarding the installation of a new website. The meeting has been scheduled prior to the next Parish Council meeting commencing at 7pm on the 4th June 2015.
- 77.6 The Parish Council considered a request from the Youth Club regarding a donation for them to purchase some wristbands. It was noted that these have already been purchased using the Youth Clubs own funds. The Chairman volunteered to help out on the weekly sessions

Action: Parish Clerk

15/78

Correspondence

- 78.1 No correspondence received.

15/79

Administration & Service Request

- 79.1 No request received.

15/80

Date of the Next Meeting

- 80.1 The Next Parish Council meeting will be held on the 4th June 2015 at 7.30pm in the small hall at the Community Centre.

There being no further business the Chairman closed the meeting at 22.30 pm .