

GRANGE PARK PARISH COUNCIL

Community Centre, School Lane
Grange Park, Northampton NN4 5FZ

Parish Council: 01604 702938
www.grangeparkpc.org

MINUTES OF THE FULL COUNCIL MEETING HELD ON THURSDAY 3rd MAY 2012 AT THE COMMUNITY CENTRE, GRANGE PARK

Present: Cllrs M Smith (Ch), C Fry (Vch), J Davies, M Aluko, S Dawson, J Walker, S Allen, A Walker, J Proudley

Attending: Mrs T Sampson (Clerk)

12/62 Public Questions

Cllr Smith informed the meeting that he sadly has to announce the sudden death of Councillor Paul Farrow, Vice chairman of the Council and a ward member for Grange Park. Councillor Farrow passed away on the night of 2nd May 2012. The parish council have sent their condolences to his family and would look into purchasing a memorial bench/chair at a later date.

Our PCSO Charlotte Johnson and DS Nick Grey attended the meeting to draw our attention to areas within Finney Drive and Williams Way, Grange Park that are experiencing spates of anti social behaviour and offences of criminal damage, namely the puncturing of vehicle tyres. It was noted that letters have been posted to all residents within the immediate proximity and a copy was given to the Parish Council which will be put on their website. . If you need to report any damage, please phone the non emergency number 101 or 999 in an emergency.
Action : Parish Clerk

12/63 County/District Councillors Report

A verbal report was received prior to the meeting from District Councillor Mark Davidson who reported that new plans will be introduced to bring back the green bins but this probably will take some time. At the moment all cardboard is now recycled in your black box together with your cans and plastics, and is emptied on your Black bin collection week. Your green wheeled bin is for garden waste only and is collected together with your green recycling box for glass and paper. If you require any further information, please contact the South Northants District Council website.

12/64 Apologies for Absence

Apologies were received and accepted from District Councillor Mark Davidson and Parish Councillor N Stansfield due to work commitments.

12/65 Declaration of Members Interest

No Declarations of interest were received.

12/66 Minutes of the Council meeting of 5th April 2012

66.1 The Council approved and adopted the minutes dated the 5th April 2012 and the Chairman signed them as a true record.

66.2 Matters arising
Cllr Fry asked if the 'matters arising sheet- Appendix 2' could be redesigned showing all the actions arising at each meeting.
Action: Parish Clerk

12/67 Chairman's Report

67.1 All items have been covered within the meeting

Continued.....

12/68 Parish Clerk's Report

The Parish Clerk reminded all councillors to update their Register of Interest forms if their circumstances have changed recently due to job change or the joining of community groups or becoming a trustee of GPC&SA.

It was also noted that Wootton Library is scheduled to close. The Parish Clerk was asked to speak to our county councillor and ask why Grange Park residents have not been consulted. **Action: Parish Clerk**

12/69 Finance

69.1 The Parish Council approved the expenditure listed in Appendix 2. It was also noted that a finance working group meeting took place prior to this meeting and all the accounts have been agreed and signed as a true record up until the end of March 2012.

69.2 The Parish Council approved section 1 and 2 of the Annual return for the year ended 31st March 2012. It was noted that the internal audit has been booked for the end of May. **Action: Parish Clerk**

12/70 Planning, Highways and Transportation

70.1 S/2012/0377/FUL

Location: 85 Wake Way, Grange Park
Proposal: Two storey and single storey rear extensions
Case Officer: Kym Wilson
Observations: No comments

70.2 No planning refusals or approval decision notices were received.

70.3 It was noted that the plans to change the shower areas at the Community Centre into more useable space had been e-mailed to all councillors prior to the meeting. Cllr J Walker raised some concerns about the direction of the opening of fire doors and ventilation. Cllr A Walker noted his comments and advised him that these points had been raised with the architect. The Council agreed to submit the planning application.

70.4 Cllr J Walker informed the meeting that highways, NCC are going to design a location plan to include directional signs to the shopping centre, school, Foxfield Pavilion and Community Centre. A map will be issued and circulated to all councillors in due course. It was agreed to delegate Cllr J Walker and the Parish Clerk to seek a refund from SNC for our submitted planning application. It was also noted that a slow down sign has been requested from highways and will be erected by the bridleway at Foxfield Pavilion. Cllr J Walker and the Parish Clerk were also delegated to attempt to sort out the lighting issues at the bus stops at Saxon Avenue. **Action: Cllr J Walker/Parish Clerk**

12/71 Staffing

71.1 It was noted that Cllrs Smith and Fry will conduct their annual appraisals with the Parish Council staff later this month and report back at the next parish council meeting in June.

12/72 Grange Park Sports & Community Association (GPC&SA)

72.1 Cllr Smith reported that a GPC&SA meeting had been held on the 16th April and the following issues were discussed:

- Maintenance cost of the cricket square.
- Date of the AGM on the 10th May 2012 at Foxfields Country Park
- Leaking roof and damage to the cage by a hirer leaving his car handbrake off and hence the car rolling down into to the entrance. This damage will be covered by his insurance. Quotes are being obtained.

Action: Parish Clerk

Continued.....

Cllr Fry asked if the following items could be looked into :

- *Updating the GPC&SA website*
- *Litterbins and the collection of litter after football games*
- *Parking on grass verges*
- *Hire Prices for the marquee and BBQ*

It was agreed to delegate the Chair/Parish Clerk to look into alternative parking arrangements.

Action: Chair/Parish Clerk

12/73

Environment

73.1 Councillor J Walker reported that we are no further forward with regards to either of the two issues regarding the allotments. It was noted that letters have been sent to the CEO at SNC requesting help on the 'change of use' (which was copied to both our District/County Councillors). A letter on the matter of the vehicular entrance has been sent to Chris Bond, Highways (copied to our County Councillor). No responses have yet been received.

It was agreed to delegate Cllr J Walker and the Parish Clerk to write to our MP Andrea Leadson regarding the above issues.

Action: Cllr J Walker/Parish Clerk

73.2 It was noted that the baby swing has arrived but the attachment chains are still outstanding. Once delivery has been received it will be fitted to the playpark at Primrose Park.

73.3 The Council agreed to the financial cost of infilling the ditch at Millers Way. The Parish Clerk was asked to speak to RG maintenance and schedule the work in once the weather has improved.

Action: Parish Clerk

73.4 The Council considered the camping policy which was approved and agreed. It was noted that any bookings taken should ensure that adequate toilet facilities are in place.

12/74

Communication

74.1 It was noted that an urgent meeting needs to take place with the webmaster to show the Parish Admin staff how to post items on the website at short notice. The Parish Clerk was asked to organise this.

Action: Parish Clerk

74.2 Due to tight timescales the meeting to discuss the Celebration of the Queens Diamond Jubilee on the 3rd June will take place on Wednesday 9th May 7.30pm in the Grange Inn. All members of the council are welcome to attend.

Action: Parish Clerk

74.3 The amount of youths that are attending the youth club has risen in the last few months. Youth Inspired are organising several events e.g Pet Show, Fun day etc

12/75

Correspondence

75.1 All matters of correspondence have been discussed.

12/76

Administration & Service Request

No request were made.

12/77

Date of the Next Meeting

77.1 The next meeting of the Council will be held on Thursday 14th June 2012 at 7.00pm (Annual Parish Meeting) and will be held at the Community Centre.

77.2 Agenda items received for the next meeting:
Overflow car park at Foxfields
Website update
Maintenance of the Oval, Barrats site.

There being no further business the Chairman closed the meeting at 9.30pm