

GRANGE PARK PARISH COUNCIL

Community Centre, School Lane
Grange Park, Northampton NN4 5FZ

Parish Council: 01604 702938

MINUTES OF THE FULL COUNCIL MEETING HELD ON THURSDAY 5th MAY 2016 AT THE COMMUNITY CENTRE, GRANGE PARK.

Present: Cllrs M Smith (Ch.), S Allen, A Walker, S Allen, D Harris, M Carlin, N Stansfield, A Huddart, M Aluko and K Clarke

Attending: Mrs T Sampson (Parish Clerk).

16/50 Public Questions

- 50.1 A local resident joined us from Richmond Homes to discuss an incident which happened when someone using a motorized wheelchair fell off trying to get on the pavements near the Doctors surgery at Grange Park. It was noted that there are no dropped kerbs within this area. It was agreed that a meeting would be scheduled with our highways liaison officer on 9th May 2016 to discuss the matter. **Action: Parish Clerk**

16/51 County/District Councillors Report

- 51.1 County Councillor Michael Clarke reported on the following:

- The Parish Council were advised that if there were any parking issues on the newly installed double yellow lines at Bridge Meadow Way to speak to Northampton County Council as they will be regularly monitored and fines will be issued at £60.
- Police Commissioner elections were taking place today.
- Updates can be found on <http://www.northamptonshire.gov.uk/en/news/pages/newshome.aspx>
- An update has been received in reference to the installation of Superfast Broadband in Baines Way. The Parish Clerk was asked to pass the details on to those residents who attended last month's meeting.

Action: Parish Clerk

- 51.2 The following report was received from District Councillor A Sadygov:

- All updates on District Council issues can be viewed at <http://www.southnorthants.gov.uk/>
- An update was given on the recent meeting with Rail Central

16/52 Apologies for Absence

- 52.1 Apologies were received and accepted from Parish/District Councillor S Clifford.

16/53 Declaration of Members Interest

- 53.1 Cllrs A Walker, N Stansfield and M Smith declared an interest in any matters relating to the Allotments at Lark Lane.

16/54 Minutes of the Council Meeting on the 7th April 2016

- 54.1 The Council agreed and approved the minutes of the Parish Council meeting dated 7th April 2016 and the Chairman signed them as a true record.
- 54.2 No matters arising

16/55 Chairman's Report

- 55.1 The Chairman reported that a letter of resignation had been received and accepted from Cllr S Dawson. The Chairman reported that he would personally like to thank Sean for the support that he had given him as Chairman over the last few years and the projects that he has been involved with. The Parish Clerk was asked to send him a thank you letter. **Action: Parish Clerk**

Parish Clerk's Report

56.1 The Parish Clerk reported on the following:

- Accounts for both the Parish and the Café/Bar have been sent to the Accountant to be approved as a true record.
- Financial Regulations is required to be updated . This document will be circulated to all Councillors for approval over the next few weeks . **Action: Parish Clerk**
- Legal transfer of Land are progressing for Wootton Country Park and Lark Lane

Finance

57.1 The Parish Council approved the accounts that had been circulated to all Councillors prior to the meeting (Hardcopies were available at the meeting)

Planning, Highways and Transportation

58.1 No planning applications were received.

58.2 No approval or refusal planning applications

58.3 The Parish Council delegated Cllr A Huddart/Parish Clerk to look into the matter of protective bus bays within the Parish . It was agreed to formulate a map outlining the locations and bring back to Council for next month in June . **Action: Parish Clerk/Cllr A Huddart**

58.4 The item regarding the installation of dropped kerbs at Finney Drive/Georges Drive has already been discussed under item 16/50.1.

58.5 It was noted that the transfers of the triangle and Oval at Grange Park will be directly done with the legal section at SNC.

58.6 A brief discussion took place on the requirements needed for the environmental pond at Foxfield's. It was agreed that in the first instance we should contact Goodman's with a view for them to donate a sum of £10,000 to environmental works at Foxfield's including, pathway, bridge and some pond works. The Parish Clerk was asked to make contact with them **Action: Parish Clerk**

Community Centre, Foxfield & Bowling Green

59.1 It was noted that the Café/Bar accounts end of year report is being processed and then will be sent to an independent accountant for verification and approval.

59.2 The Parish Council agreed that any function ran by the parish would have a hand sanitising gel available.

59.3 Cllr Davies updated the Council on activities which have already been sorted:

- Bootleg Zoo and Fascination ,First Response, Sweet stall, BBQ, Bar, Cakes, Hands On Hawking, Go karts, scouting tent,
- It was noted that we have to organise some raffle prizes and formulate a list of volunteers who are prepared to help out on the day.

59.4 It was noted that a list of sporting events to be held in the café/bar have been advertised on the website : www.grangeparkpc.org and banners have been put outside the community centre.

59.5 It was noted that interviews for a café/bar supervisor has been scheduled for Tuesday 10th May 2015. Eight applicants have been invited.

59.6 The Parish Council have written to the commercial units within Grange Park asking for raffle prizes for our Summer Fest on 28th August 2016. It was noted that so far a PlayStation 4 has been donated from Goodman's.

16/60 Administration & Staffing

- 60.1 It was noted that our staging date for the works Pension was the 1st April 2106. We have opted for NEST and the Parish Council will contribution of 1%. Due to the criteria set by the government we only have one member of staff that qualifies. Grange Park Parish Council have submitted the relevant information to the Pension Regulator and received a certificate of Compliance.

16/61 Environment

- 61.1 It was noted that a site visit had taken place at The Saddlers regarding the ownership of some communal land and future maintenance. The Landscape consultant is currently looking at the land ownership.
Action: Ken Francis
- 61.2 The Parish Clerk reported that a topographical survey is being done today at Lark Lane Allotments due to the original plans being formulated using an ordnance survey. Regular updates will be emailed to all Councillors

16/62 Communication

- 62.1 The Council agreed to do two editions of the Grange Park newsletter one in the Summer and another in the Winter.

16/63 Correspondence

- 63.1 No correspondence received.

16/64 Administration & Service Request

- 64.1 No Administration or Service Request received.

16/65 Date of the Next Meeting

- 65.1 The next Parish Council meeting will be held on the 9th June at 7.30pm in the small hall at the Community Centre.

List of Actions

Minute Ref:	Action	By Whom