

GRANGE PARK PARISH COUNCIL

Community Centre, School Lane
Grange Park, Northampton NN4 5FZ

Parish Council: 01604 702938

MINUTES OF THE FULL COUNCIL MEETING HELD ON THURSDAY 3rd NOVEMBER 2016 AT THE COMMUNITY CENTRE, GRANGE PARK.

Present: Cllrs M Smith (Ch), Cllrs J Davies (V. Ch), M Aluko, A Huddart, K Clarke, C Fry, A Walker, D Harris, S Allen and A Millerchip

Attending: Mrs T Sampson (Parish Clerk),

16/137 Public Questions

No Public Questions

16/138 County/District Councillors Report

138.1 Cllr Clarke updated the Council on issues affecting Northampton County Council. All the details can be viewed on their website. <http://www.northamptonshire.gov.uk/en/Pages/HomePage.aspx> .

Cllr Clarke reported issues with regards to the installation of Superfast Broadband within Baines Way, Grange Park. Cllr Clarke agreed to draft a letter to the landlord Simarc to see if we can obtain permission for a wayleave grant, which will enable Openreach to access the building to install equipment.

It was also noted that BT openreach are in discussions with Richmond Homes on the installation of superfast Broadband within their site.

138.2 Cllr A Sadygov updated the Council on issues affecting South Northants Council. All the details can be viewed on their website. <http://www.southnorthants.gov.uk/>.

Cllr A Sadygov asked the Parish Council about the trees within the Woodlands that are stopping resident obtaining a sky connection. It was noted that due to financial constraints, the Parish Council's policy is to deal with dead, dying and dangerous and this issue does not fall within that category.

16/139 Apologies for Absence

139.1 Due to work commitments the following apology was received and accepted: Parish Councillor N Stansfield.

16/140 Declaration of Members Interest

140.1 Cllrs M Smith and A Walker declared an interest in any matters relating to the Allotments at Lark Lane.

16/141 Minutes of the Council Meeting on the 6th October 2016

141.1 The Parish Council agreed and approved the minutes of the Parish Council meeting dated 6th October 2016 and the Chairman signed them as a true record.

141.2 No matter arising.

141.3 The Parish Council agreed and approved the minutes of the Extra-Ordinary Meeting dated 18th October 2016 and the Chairman signed them as a true record.

16/142 Chairman's Report

142.1 No report as all matters are covered on the agenda.

16/143 Parish Clerk's Report

- 143.1 No report as all matters are covered on the agenda.
- 143.2 It was noted that Cllr A Millerchip attended a site meeting with Stephen Brown, the Management Company Manager who deals with any issues affecting Regency Gate 1 at the Barrats Site. It was agreed to delegate the Parish Clerk and Cllr Millerchip to organise meetings with all land owners within the Parish and formulate a map showing land maintenance responsibilities. **Action: Cllr A Millerchip**

16/144 Finance

- 144.1 The Parish Council approved the accounts that had been circulated to all Councillors prior to the meeting (Hardcopies were available at the meeting)
- 144.2 The Parish Clerk informed the Council that in the next few weeks they would be looking at budget requirements. It was noted that if any Lead Councillors have any budgetary requirements to email them to the Parish Clerk on parishclerk@grangeparkpc.org.
- 144.3 An updated profit and loss account for the café/bar had been sent to Councillors prior to the meeting for information.

16/145 Planning, Highways and Transportation

- 145.1 The following application was tabled:
- S/2016/2647/FUL
Location: 2 The Ridings, Grange Park
Proposal Conversion of garage to habitable room, first floor extension over garage and proposed 2 storey side/rear extension
Observations: No comment
- 145.2 No planning approval or refusal decision notices were received.
- 145.3 The Parish Council agreed to put the invite on Facebook and to encourage residents to express their interest on attending a Community Speed Watch Programme. The Following Councillors would like to be included on the Course: Cllrs M Smith, J Davies, D Harris, M Aluko, M Clarke and S Allen. **Action: Parish Clerk**
- 145.4 The Parish Council agreed to post a letter on the website/Facebook and noticeboards regarding a consultation period on making School Lane a one-way system. All responses will be fed back to Northampton County Council. **Action: Parish Clerk**

16/146 Community Centre, Foxfield & Bowling Green

- 146.1 On behalf of the working Group Cllr A Huddart gave a verbal report on the following issues:
- *Christmas Quiz and Bingo Night to be organised for December*
 - *5* Food Safety & Hygiene Rating has been given to the café/bar in October 2016*
 - *Marketing Leaflets have now been printed and will be delivered in November*
 - *Recruitment Drive still active for the cafe/bar waiting staff over the age of 18*
 - *Christmas Craft Fayre being organised at Foxfield's for the 26th November*
 - *Visit by MP Andrea Leadsom at the café/bar on Friday 25th November from 10.00am – All welcome to attend*
 - *Trying to arrange in December a drop off zone for items for the homeless in Northampton*
 - *All Finances have been circulated prior to the meeting for information*
- 146.2 Cllr M Smith reported that the Youth Club had been closed for 3 weeks as there had been some challenges driven by too many youths attending. 400 youths are now registered. It re-opens tonight 3rd November 2016.
- It was also noted that Paul Woodbridge; Youth Leader for Grange Park has been presented with a certificate of commendation by the local Youth Organisation in Northampton. The Parish Clerk was asked to pass on the Parishes congratulations and obtain some photos etc. to be posted on our website. **Action: Parish Clerk**

16/147 Administration & Staffing

- 147.1 it was noted that the Vice-Chairman and the Parish Clerk are still looking at staff job descriptions and current roles, in order to make additional budget requirements.
- 147.2 The Parish Clerk reported that training sessions have taken place following the recruitment of a Weekend Caretaker. The training sessions took place w/e of the 28th Oct and the 5th November 2016. Christmas/New Year Caretaker rotas have been prepared and circulated

16/148 Environment

- 148.1 A list of all works was circulated to Councillors prior to the meeting for information. The Parish Council considered the following proposal:
- A further quote had been received to repair the footpaths at Foxfield's. R&G will do some exploratory works to see if they can reduce the costs.
 - Pathway access to the Community Centre has been completed.
 - Fence Panels at the end of Badger Lane need replacing
- 148.2 As per our Extra-Ordinary Meeting dated 18th October, the vehicular access to the allotments plans are with our architects to be updated, once completed they will be passed to Kierswp to re-calculate the costs.
Action: Parish Clerk
- 148.3 The Parish Clerk reported that she had spoken with the Facilities Manager of the Clipper Logistics Site regarding the amount of litter which is caused within the bus shelter near their site. He has assured us that they are looking at alternative measures and will report back to us with a resolution. All Councillors were asked to monitor the situation and report back to the Parish Clerk any findings.
Action: Parish Clerk

16/149 Communication

- 149.1 Cllr Fry mentioned that we need to keep our twitter account up to date. **Action: Parish Admin**
- 149.2 The Parish Council agreed that due to lack of volunteers if we need to ask staff to work they can claim an hourly wage. (Optional).

16/150 Correspondence

- 150.1 All matters of correspondence have been dealt with within the meeting.

16/151 Administration & Service Request

- 151.1 No request received.

16/152 Date of the Next Meeting

- 152.1 The next **Parish Council meeting will be held on the 1st December 2016 at 7.30pm** in the Small Hall at the Community Centre.

There being no further business the Chairman closed the meeting at 9.25pm.

List of Actions

Minute Ref:	Action	By Whom
143.2	Meetings with Developers re: mapping	Cllr Millerchip/Parish Clerk
145.3	Invite Residents to the Community Scheme Watch	Parish Clerk
145.4	One Way System Consultation	Parish Clerk
148.2	Allotment Plans	Parish Clerk
148.3	Litter at Bus stop outside Clipper Warehouse	Parish Clerk